



CITY OF ORINDA

APPLICATION FOR TREE REMOVAL PERMIT

Planning • 22 Orinda Way • Orinda, CA 94563 • (925) 253-4210 • FAX (925) 253-7719
• <http://www.cityoforinda.org> • orindaplanning@cityoforinda.org

Application Fee: \$35
Mailing Fee (City will prepare): \$150

Application is hereby made to the Orinda Planning Department pursuant to the provisions of Title 17, Chapter 21, of the Orinda Municipal code, for a Tree Removal Permit for the property herein described.

1. RECORD OWNER(S):

Name: _____
Mailing Address: _____
City, State, ZIP: _____
Phone Number: (_____) _____
Fax Number: (_____) _____

2. AUTHORIZED AGENT(S):

Name: _____
Mailing Address: _____
City, State, ZIP: _____
Phone Number: (_____) _____
Fax Number: (_____) _____

3. APPLICANT IS: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> The record owner of the subject property | <input type="checkbox"/> Lessee of the subject property* |
| <input type="checkbox"/> Purchasing the property* | <input type="checkbox"/> Other* |
| <input type="checkbox"/> Agent authorized by the owner* | |

*Written authorization signed by the record owner must be attached

4. PROPERTY INFORMATION

Street address: _____ Cross street: _____
Assessor's Parcel Number: _____ Property size (acres or sq. ft.): _____

5. PERMIT TYPE: (check one)

- Type I: The proposed tree removal is **not** part of a project which will require a building or grading permit.
- Type II: The proposed tree removal is part of a project which will require a building or grading permit.

6. SUBMITTAL REQUIREMENTS

The following materials and/or information must be submitted with this application:

1. A list of the species, size*, and location of the all tree(s) proposed to be removed.
**Diameter as measured 4½ feet above the junction of the root and trunk sections;*
2. A statement of reason for the proposed tree removal.
3. A written recommendation by a professional licensed arborist concerning the health and quality of the tree(s)

in question and possible alternative actions (*if applicable*).

4. A site plan, which at a minimum includes the following:
 - a. All protected trees* and all native riparian trees on the property by trunk location, diameter, tree species and an accurate outline of each tree's dripline.
 - b. Indicate each protected and/or riparian tree to be altered, removed, destroyed or relocated and each tree to be protected.
 - c. Outline all structures on the property and property lines.
 - d. Location, size and species of replacement vegetation (*if applicable*)

5. SIGNATURE

I hereby certify that I am the applicant for the Tree Removal Permit in this application, that I have read the foregoing application and attached "Guide to Tree Removal Permit Applications," and other required legal documents, and know the contents thereof to be true and accurate to my own knowledge and assume all responsibility for their accuracy except as to the matters therein stated on information or belief and that as to those matters and things I believe them to be true.

Signed: _____
Record owner(s)

Signed: _____
Authorized agent(s)

Application must include the signature of the record owner. If an authorized agent signs in the owner's behalf, the agent shall sign his/her own name and attach the owner's written authorization to this application.

OMC 17.21.2 "Protected tree" means a live tree located on public or private property meeting one or more of the following standards:

1. A tree located on an assessor's parcel upon which there is an existing structure, which is of the following species and which has a trunk diameter equal to or greater than twelve (12) inches at 4.5 feet above its existing grade: valley oak (*Quercus lobata*), live oak (*Quercus agrifolia*), black oak (*Quercus kelloggii*), white oak (*Quercus garryana*), canyon oak (*Quercus chrysolepis*), blue oak (*Quercus douglasii*), interior live oak (*Quercus wislizenii*);
2. A tree of any size designated to be protected and preserved on an approved development plan or as a condition of approval of a tentative map, a tentative parcel map, or other development approval or land use entitlement or permit issued by the city;
3. A native riparian tree with a trunk diameter of four inches at 4.5 feet above its existing grade or a multi-trunk native riparian tree with a cross-sectional area of all trunks equal to a cross-section area of a single stem of four inches at 4.5 feet above its existing grade. "Riparian tree" is a tree within thirty (30) feet of the edge of a creek bank or a tree beyond thirty (30) feet but in such proximity to a creek bank that it requires or tolerates soil moisture levels in excess of that available in adjacent uplands;
4. A tree with a trunk diameter equal to or greater than six inches in diameter at 4.5 feet above its existing grade on a vacant or undeveloped assessor's parcel, unless it is a tree identified on the Disallowed Plant List maintained by the Planning Department in conformance with OMC Section 8.20.070;
5. A replacement tree planted as restitution for an act in violation of this chapter.

OMC 17.21.5 (F) Protected Tree Replacement. An applicant shall replace a protected tree in accordance with the following standards:

1. For each six inches or fraction thereof of the aggregate diameter of trees approved for removal, the applicant shall plant 1 native tree with a diameter no less than 0.75 inches. One-third of the replacement tree requirement may be fulfilled by planting native shrubs that mature at a height no less than five feet. The applicant may substitute a larger number of smaller trees or a smaller number of larger trees if approved by the Director based on a finding that tree replacement will be more beneficial to the health and vigor of all trees on the property.
2. If the development site cannot accommodate the replacement trees, with the written approval of the Director and the property owner, the applicant may plant the replacement trees on public or private property located in Orinda. Alternatively, the applicant may make an in lieu payment of one hundred and twenty-five dollars (\$125.00) for each replacement tree otherwise required. All in lieu payments shall be used for city landscape-related projects.